



## Specific Review Standards from the QM Higher Education Rubric, Seventh Edition

| General Standards                           | Specific Review Standards                                                                                                                                            | Points |
|---------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|
| Course Overview and Introduction            | 1.1: Instructions make clear how to get started and where to find various course components.                                                                         | 3      |
|                                             | 1.2: Learners are introduced to the purpose and structure of the course.                                                                                             | 3      |
|                                             | 1.3: Communication guidelines for the course are clearly stated.                                                                                                     | 2      |
|                                             | 1.4: Course and institutional policies with which the learner is expected to comply are clearly stated within the course, or a link to current policies is provided. | 2      |
|                                             | 1.5: Minimum technology requirements for the course are clearly stated, and information on how to obtain the technologies is provided.                               | 2      |
|                                             | 1.6: Technical skills and digital information literacy skills expected of the learner are clearly stated.                                                            | 1      |
|                                             | 1.7: Required prior knowledge in the discipline and/or any specific competencies are clearly stated in the course site.                                              | 1      |
|                                             | 1.8: The self-introduction by the instructor is welcoming and is available in the course site.                                                                       | 1      |
|                                             | 1.9: Learners have the opportunity to introduce themselves.                                                                                                          | 1      |
| Learning Objectives (Competencies)          | 2.1: The course-level learning objectives describe outcomes that are measurable.                                                                                     | 3      |
|                                             | 2.2: The module/unit-level learning objectives describe outcomes that are measurable and consistent with the course-level objectives.                                | 3      |
|                                             | 2.3: Learning objectives are clearly stated, are learner-centered, and are prominently located in the course.                                                        | 3      |
|                                             | 2.4: The relationship between learning objectives, learning activities, and assessments is made clear.                                                               | 3      |
|                                             | 2.5: The learning objectives are suited to and reflect the level of the course.                                                                                      | 3      |
| Assessment and Measurement                  | 3.1: The assessments measure the achievement of the stated learning objectives.                                                                                      | 3      |
|                                             | 3.2: The course grading policy is stated clearly, available at the beginning of the course, and consistent throughout the course site.                               | 3      |
|                                             | 3.3: Specific and descriptive criteria are provided for the evaluation of learners' work, and their connection to the course grading policy is clearly explained.    | 3      |
|                                             | 3.4: The course includes multiple types of assessments that are sequenced and suited to the level of the course.                                                     | 2      |
|                                             | 3.5: The types and timing of assessments provide learners with multiple opportunities to track their learning progress with timely feedback.                         | 2      |
|                                             | 3.6: The assessments provide guidance to the learner about how to uphold academic integrity.                                                                         | 1      |
| Instructional Materials                     | 4.1: The instructional materials contribute to the achievement of the stated learning objectives.                                                                    | 3      |
|                                             | 4.2: The relationship between the use of instructional materials in the course and completion of learning activities and assessments is clearly explained.           | 3      |
|                                             | 4.3: The course models the academic integrity expected of learners by providing both source references and permissions for use of instructional materials.           | 2      |
|                                             | 4.4: The instructional materials represent up-to-date theory and practice in the discipline.                                                                         | 2      |
|                                             | 4.5: A variety of instructional materials is used in the course.                                                                                                     | 2      |
| Learning Activities and Learner Interaction | 5.1: The learning activities help learners achieve the stated objectives.                                                                                            | 3      |
|                                             | 5.2: Learning activities provide opportunities for interactions that support active learning.                                                                        | 3      |
|                                             | 5.3: The instructor's plan for regular interaction with learners in substantive ways during the course is clearly stated.                                            | 3      |
|                                             | 5.4: The requirements for learner interaction are clearly stated.                                                                                                    | 2      |
| Course Technology                           | 6.1: The tools used in the course support the learning objectives.                                                                                                   | 3      |
|                                             | 6.2: Course tools promote learner engagement and active learning.                                                                                                    | 2      |
|                                             | 6.3: A variety of technology is used in the course.                                                                                                                  | 1      |
|                                             | 6.4: The course provides learners with information on protecting their data and privacy.                                                                             | 1      |
| Learner Support                             | 7.1: The course instructions articulate or link to a clear description of the technical support offered and how to obtain it.                                        | 3      |
|                                             | 7.2: Course instructions articulate or link to the institution's accessibility policies and accommodation services.                                                  | 3      |
|                                             | 7.3: Course instructions articulate or link to the institution's academic support services and resources that can help learners succeed in the course.               | 3      |
|                                             | 7.4: Course instructions articulate or link to the institution's student services and resources that can help learners succeed.                                      | 1      |
|                                             | 7.5: Course instructions articulate or link to the institution's career services and resources that can help learners succeed.                                       | 1      |
| Accessibility and Usability                 | 8.1: Course navigation facilitates ease of use.                                                                                                                      | 3      |
|                                             | 8.2: The course design facilitates readability.                                                                                                                      | 3      |
|                                             | 8.3: Text in the course is accessible.                                                                                                                               | 3      |
|                                             | 8.4: Images in the course are accessible.                                                                                                                            | 2      |
|                                             | 8.5: Video and audio content in the course is accessible.                                                                                                            | 2      |
|                                             | 8.6: Multimedia in the course is easy to use.                                                                                                                        | 2      |
|                                             | 8.7: Vendor accessibility statements are provided for the technologies used in the course.                                                                           | 1      |